

# How to Package Your Valuables for Shipment

To send jewelry by U. S. Postal Service registered mail you must package your jewelry appropriately and per the U.S. Postal Service instructions. Most importantly, you must completely cover your package with paper packaging tape. According to the USPS' website, packaging "tape must visibly damage the mailing box if removed and must absorb the ink in a postmark impression," which is why all packages must be wrapped with "plain paper or cloth tape."

You will need the following to properly package your valuables:

1. a box
2. water-activated paper packaging tape
3. a sponge or a wet wash cloth
4. scissors
5. Sharpie or other permanent marker
6. bubble wrap, packing peanuts or other protection for your valuables
7. your valuables or jewelry

Pack your valuables carefully. We suggest wrapping the items in bubble wrap and filling the remainder of the box with Styrofoam peanuts. This should provide adequate protection for your valuables in shipment.

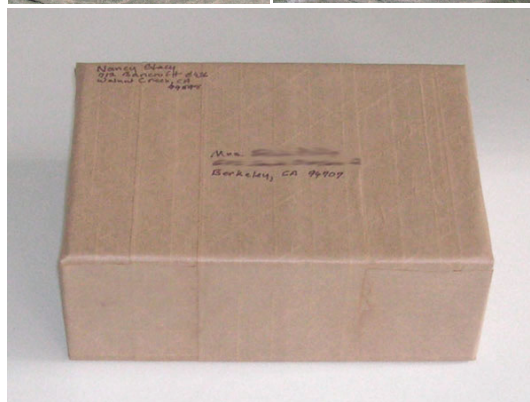
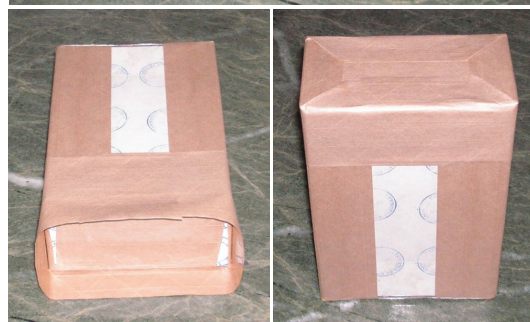
Measure and cut tape to fit your box. Be sure to cover all sides and seams of your box. This assures your package is not tampered with in transit as there is no way to open the box without breaking the tape.

Write the recipient's mailing address and your return address directly on the package – right over the tape – using permanent ink. Remember to address your package to T. Brian Hill and NOT Used Jewelry Buyer. You do not want to advertise that you have valuables in this box. Do not use labels – labels can be removed or replaced and do not provide security for your valuables.

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▲ Examples of water-activated paper packaging tape. Varieties are available at your local Staples, Office Depot, or other office supply store.



(314) 313-5804 | [www.usedjewelrybuyer.com](http://www.usedjewelrybuyer.com)

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If you do not have access to boxes and tape, order a mailing kit from us. Call Brian at (314) 313-5804.

Once you have your package together, go to your local postal office and tell the post person that you want to mail your package by insured registered mail. You will need to fill out a small form specifying your address, the recipients address (remember to use T. Brian Hill), and the insurance amount you want.

The Post Office will stamp all the seams and thus insure that the package is not tampered with.

For more information on all your used jewelry buying and selling needs, contact: T. Brian Hill at (314) 313-5804 or [bhill@UsedJewelryBuyer.com](mailto:bhill@UsedJewelryBuyer.com).

## NOW BUYING

- Vintage Wrist Watches
- Vintage Pocket Watches
- Antique & Vintage Fine Jewelry
- Diamond Jewelry
- Diamonds
- Gold & Platinum
- Gold & Silver Coins
- Old Sterling Silver

DEALERS, TRADERS & PICKERS WELCOME

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<input type="checkbox"/> Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. <input type="checkbox"/> Print your name and address on the reverse so that we can return the card to you. <input type="checkbox"/> Attach this card to the back of the mailpiece, or on the front if space permits.	A. Signature <input checked="" type="checkbox"/> Agent <input checked="" type="checkbox"/> Address B. Received by (Printed Name) <input type="checkbox"/> Date of Delivery
1. Article Addressed to: <b>T. Brian Hill</b> <b>122 North Main Street</b> <b>St. Charles, MO 63301</b>	D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No
2. Article Number <small>(Transfer from service label)</small>	3. Service Type <input type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input checked="" type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input checked="" type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.
	4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes

PS Form 3811, February 2004 Domestic Return Receipt 109395-02-04-1549

Registered No.		Date Stamp	
To Be Completed By Post Office	Reg. Fee		
	Handling Charge		Return Receipt
	Postage		Restricted Delivery
	Received by		
	Customer Must Declare Full Value \$		Domestic Insurance up to \$25,000 is included based upon the declared value. International indemnity is limited. (See Reverse).
<b>OFFICIAL USE</b>			
To Be Completed By Customer (Please Print) All Entries Must Be in Ballpoint or Typed	FROM	Jane Smith 123 Your Street Anytown, State 45678	
	TO	T. Brian Hill 122 North Main Street St. Charles, MO 63301	
	PS Form 3806, Receipt for Registered Mail Copy 1 - Customer May 2007 (7530-02-000-9051) (See Information on Reverse) For domestic delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a>		

▲ Examples of United States Post Office registered mail and return receipt forms. Remember: to protect your valuables, address all pieces to T. Brian Hill and never write Used Jewelry Buyer on any of your mailing pieces.



▲ Final mailing packaged stamped on all sides by the Post Office.



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